



Lancashire Basketball Association

Constitution

Name

The association will be called Lancashire Basketball Association and will be affiliated to the English Basketball

Aims and Objectives

The aims and objectives of the club will be:

- to offer coaching and competitive opportunities in Basketball
- to promote the association within the Lancashire community
- to manage the Lancashire Basketball Association
- to ensure a duty of care to all clubs of the association
- to provide all its services in a way that is fair to everyone
- to ensure that all present and future clubs receive fair and equal treatment.

This association is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

'Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society'.

Membership

Membership shall consist of Association Officers and Committee Members. This membership will form the Association Committee, all of which will be represented by individual clubs which lay within the Lancashire county boundary. All of the membership will be subject to the regulations of the constitution and by joining the association will be deemed to accept these regulations and codes of conduct that the association has adopted.

Members will be enrolled in one of the following categories:

- Association Officer
- Committee Member



Association Officer

The Association officers of the club will be made up of six key positions:

- Chairperson
- Vice Chairperson
- Honorary Secretary
- Treasurer
- Club Liaison Officer
- Publicity Officer

The Association Officers will be elected annually at the Annual General Meeting and will retire each year. Officers will be eligible for re-appointment.

Each post will be filled by different club representatives as to allow true representation of the county. If vacant posts can not be filled, then the Association Committee has the right to fulfill that position even though that club maybe represented in another capacity.

Committee Member

Committee Members are club representatives who by nature do not have a role as an Association Officer.

The Committee Members will be elected annually at the Annual General Meeting and will retire each year. Committee Members will be eligible for re-appointment.

Member

Members of individual clubs within the county have the democratic right to attend Association Committee meetings however, they do not have the right to vote. Correspondence can be directed to the Association Officers but voting issues shall be forwarded at the discretion of their club representation on the Association Committee.

Association Committee

The association will be managed through the Association Committee consisting of Association Officers and Committee Members. These posts will have the right to vote at meetings of the Association Committee.

The Association Committee will be convened by the Secretary of the club and held no less than six per year.

The quorum required for business to be agreed at Association Committee meetings will be 4; however this shall be different club representation.

The Association Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the association.

The Association Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Association Committee as necessary to fulfil its business.

The Association Committee will be responsible for disciplinary hearings of members who infringe the association rules/regulations/constitution. The Association Committee will be responsible for taking any action of suspension or discipline following such hearings.

Membership fees

Membership fees will be set annually and agreed by the Association Committee or determined at the Annual General Meeting.

Fees will be paid as agreed at the AGM.

Finance

All association monies will be banked in an account held in the name of the Lancashire Basketball Association.

The Club Treasurer will be responsible for the finances of the club.

The financial year of the club will be 1st September - 31st August.

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against association funds should hold the signatures of 2 out of 4 signatories, of which shall be Association Officers.

Annual General Meetings

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 21 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Association Committee and a statement of the audited accounts.

Nominations for officers of the Association Committee will be sent to the Secretary prior to the AGM.

Elections of Association Officers and Committee Members are to take place at the AGM.

All Association Officers and Committee Members have the right to vote at the AGM.

The quorum for AGMs will be 25% of the membership.

The Association Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

Discipline and Appeals

All complaints regarding the behavior of members/clubs should be submitted in writing to the Secretary.

The Association Committee will meet to hear complaints within 7 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member/club against whom the complaint was made within 7 days of the hearing.

There will be the right of appeal to the Association Committee following disciplinary action being announced. The committee should consider the appeal within 7 days of the Secretary receiving the appeal.

The Association Committee or person/club, who the disciplinary action is against, can request the appeal be heard by a suitable third person. This third person must be agreed with both parties.

Dissolution

A resolution to dissolve the association can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, any assets of the club that remain will become the property of Lancashire Sports Development.

Amendments to the Constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

Declaration

Lancashire Basketball Association hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

CHAIR:	Giulio Minozzi	
SIGNED:	<i>G Minozzi</i>	DATE: 01/12/2006
SECRETARY:	Amanda Stileman	
SIGNED:	<i>A Stileman</i>	DATE: 01/12/2006